

**OFFICIAL TITLE, SERIES, AND GRADE:
MEDICAL RECORDS TECHNICIAN, GS-0675-05**

Summary of Major Duties

The incumbent is responsible for collecting and maintaining a variety of medical records and data during the deployment. Logs patients out of the NDMS disaster team facility while recording pertinent diagnostic and transportation information. Maintains and insures confidentiality of all records.

Minimum Qualifications

One year of specialized experience directly related to the position equivalent to at least the GS-04 level in the Federal service.

**OFFICIAL TITLE, SERIES, AND GRADE:
MEDICAL SUPPLY SPECIALIST, GS-2001-09**

Summary of Major Duties

The Medical Supply Specialist performs a variety of technical duties in assisting with the transport, set-up, operations, and accountability of the supplies and equipment. Identifies the need and availability of commonly used medical supplies and equipment. Participates in developing procedures for the screening or utilization of excess property and equipment.

Minimum Qualifications

One year of specialized experience directly related to the position equivalent to at least the GS-07 level in the Federal service that equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the position.