

**OFFICIAL TITLE, SERIES, AND GRADE:
SECURITY SPECIALIST, GS-0080-12**

Summary of Major Duties

Conducts vulnerability and threat assessments at locations where NDMS field units are, or may be, deployed. Recommends equipment, methods, policies, procedures, and systems to enhance the level of security. Institutes crime prevention measures to protect NDMS personnel and property. Prioritizes the delivery of services and resolves resource allocation issues.

Minimum Qualifications

One year of specialized experience directly related to the position equivalent to at least the GS-11 grade level in the Federal service that equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the position.

**OFFICIAL TITLE, SERIES, AND GRADE:
SUPPLY MANAGEMENT OFFICER, GS-2003-11**

Summary of Major Duties

Assist the Supply Unit Leader and Logistics Section Chief/Supply Management Officer in the packing, transportation, setup, operation, and accountability of the NDMS disaster response team's equipment cache and all team supply issues. Investigates loss, damage, or destruction of government property. Supervises the preparation of supplies and equipment for use during disasters and emergencies.

Minimum Qualifications

One year of specialized experience directly related to the position equivalent to at least the GS-09 level in the Federal service that equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the position.

Supervisory/lead experience is required.